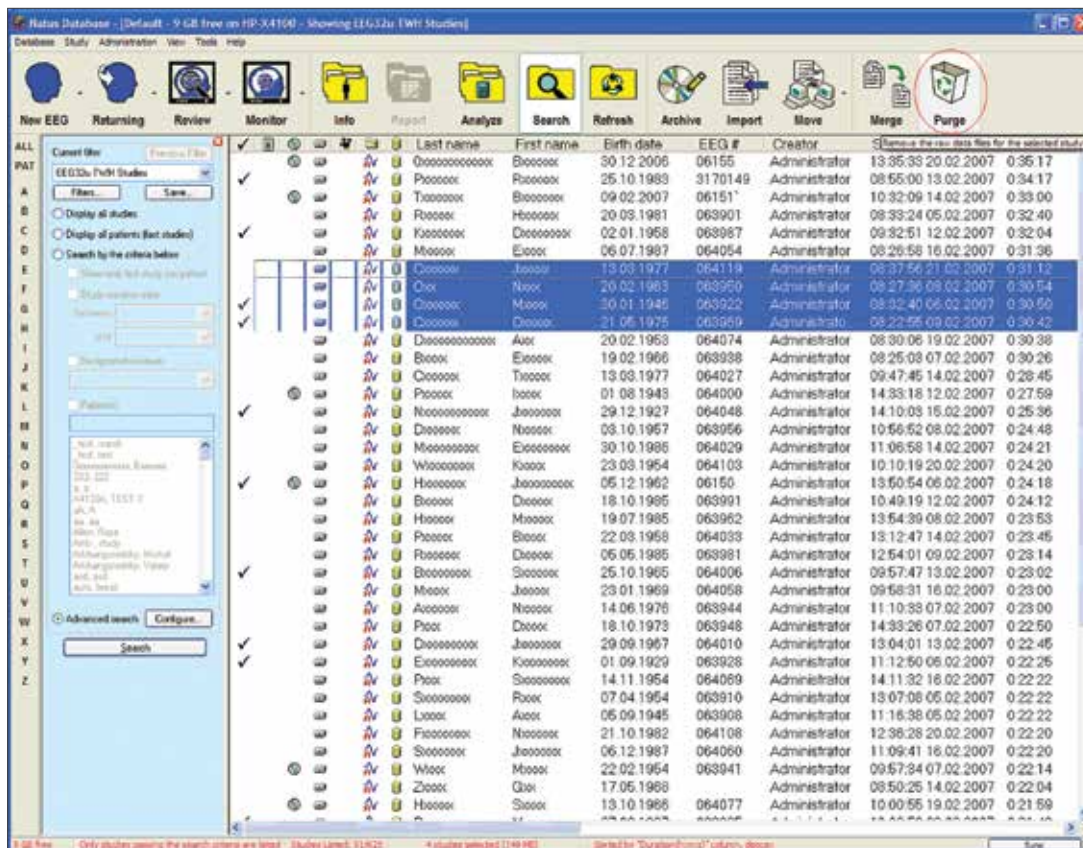


Purge/delete

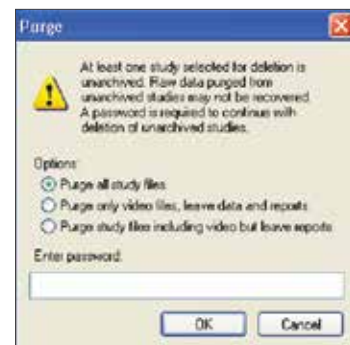
NOTE: Both **Purge** and **Delete** operations produce permanent results. After information has been deleted, it cannot be recovered. Please make sure that the data has been archived before purging or deleting.

Purge

- From the Natus Database, click to highlight the study record(s) to be removed from the system
- Click the **Purge** button on the toolbar



- The Purge dialog has 3 options:
 - **Purge all study files:** This option deletes all information including study tracings, video and reports leaving only patient demographic information in the database
 - **Purge only video files, leave data and reports:** This option deletes recorded video only. It leaves tracings and generated reports as well as patient information in the database
 - **Purge study files including video but leave reports:** This option deletes tracings and video but leaves generated reports and patient demographics in the database
- Select one of the 3 options explained above and enter password into the field provided
- Click **OK**
- The data will be permanently removed from the system

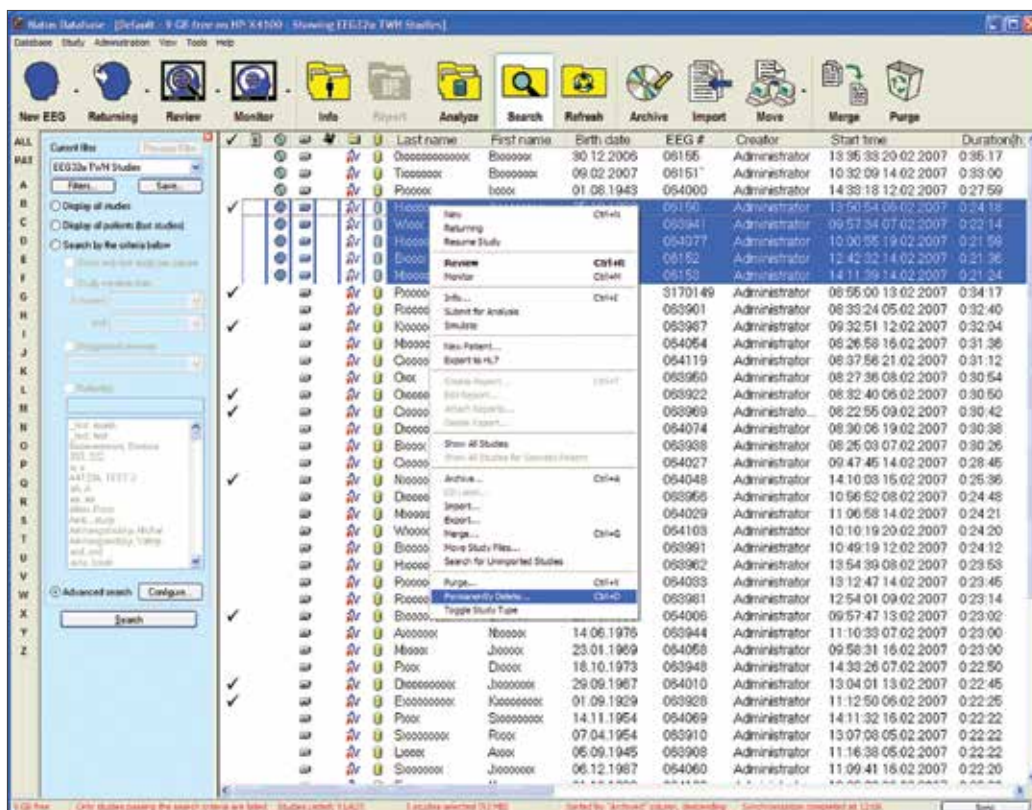


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Delete

The **Delete** operation will remove all information about the study, including study tracings, patient video, generated reports and patient demographic information from the database.

- In the Natus Database, select desired study record(s) that should be deleted
- Right-click to open context menu



- Select **Permanently Delete** – Confirmation dialog will open
 - Enter password in the field provided
 - Click **OK**
 - The selected record(s) will be permanently removed from the system

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